

Appendix D-3: Unit Workplace Violence Incident or Accident Analysis Collection Tool (OSACH 2006)

Unit Name:

Date & Time	Classification of Violence				Accident Type												
	Dept	Type I	Type II	Type III	Type IV	Near Miss/Hazard	First Aid	Medical Aid	Lost Time	Days Lost	Claim Cost	Nature of Injury	Incident Type	Location	Work Activity	Other Factors	

Legend:

Classification:	Accident Type	Nature of Injury:	Incident Type:	Location:	Work Activity:
Type I: Perpetrator has no relationship to organization	1. Near Miss/ Hazard: no employee injury/illness – potential for injury	1. Strain or sprain 2. Cut or laceration 3. Contusion	1. Threat 2. Physical Assault 3. Verbal Abuse	1. Client care area 2. Parking lot or walkway 3. Public areas on-site	1. Client Care 2. Emergency response team 3. Support work functions 4. Reception work
Type II: Client to staff; staff to client	2. First Aid: Employee incurred an injury/ illness, but did not require medical attention beyond first aid	4. Bite 5. Pinch	4. Discrimination or harassment 5. Carrying a weapon	4. Restricted areas on-site 5. Community	5. Working alone in remote location 6. Communicating with family or visitors
Type III: Worker to worker	3. Medical Aid: employee incurred and injury/illness and sought medical attention from a treating practitioner	6. Psychological	6. Robbery, arson, vandalism	6. Client's home	
Type IV: Personal relationship to worker (domestic violence)	4. Lost Time: employee lost time from work beyond initial day of accident.				