

# Appendix D-4: Organizational Workplace Violence Incident or Accident Summary Tool (OSACH 2006)

Department / Unit	Type of Violence	Type I	Type II	Type III	Type IV	Type of Accident	Near Miss/ Hazard	First Aid	Medical Aid	Lost Time	Total # Accidents	Total Days Lost	Total Claim Cost	Rating compared to other Department/Units

**Legend:**

**Classification:**

**Type I:** Perpetrator has no relationship to organization

**Type II:** Client to staff; staff to client

**Type III:** Worker to worker

**Type IV:** Personal relationship to worker (domestic violence)

**Accident Type**

1. Near Miss/ Hazard: no employee injury/illness – potential for injury
2. First Aid: Employee incurred an injury/illness, but did not require medical attention beyond first aid
3. Medical Aid: employee incurred and injury/illness and sought medical attention from a treating practitioner
4. Lost Time: employee lost time from work beyond initial day of accident.

**Nature of Injury:**

1. Strain or sprain
2. Cut or laceration
3. Contusion
4. Bite
5. Pinch
6. Psychological

**Incident Type:**

1. Threat
2. Physical Assault
3. Verbal Abuse
4. Discrimination or harassment
5. Carrying a weapon
6. Robbery, arson, vandalism